

Hippocratic Council 2011 - 2012

Schulich School of Medicine & Dentistry
University of Western Ontario

Minutes

Meeting # 1: October 19, 2011

6:00 PM

Room MSB 105 / MEB 1109

Absent with Regrets: Caitlin Symonette, Leslie Morrison, Andrea Lo, Dr. Shannon Venance

Absent: Elliot Nguyen, Eli Gharib, Abishek Jariwala, John Landau, Brianna Livingston

Present: Rob Moreland, Mike Verbora, Christine Nicholas, Shemer Ratner, Dale Edwards, Amanda Wilhelm, David Mikhail, Adam Papini, Rahul Sharma, Sha Ullah, Colin Mascaro, Erica Lee, Maria Khami, Maeghan Keddy, Sarah O'Connor, Ammara Ghumman, Ben Langer, Adrienne Elbert, Adriana Pietrzak, Michael Pace, Michelle Edwards, Troy Ng, Rob McKeough, Robyn Sambrook.

I. Opening business -

- 1) Call to order – 6:10 pm

II. Business

a) President's Update – Rob

- 1) Podcast project running well, soon updates can occur from both Windsor and London sites (ie if lectures given separately)
- 2) Townhall meetings in progress
- 3) Awards for Dr. Rebel and Dr. Chan have been budgeted to commemorate their retirements
- 4) Cleaning of Hippo Office to be done within the next couple of weeks
- 5) Career site launching at end of month, as well as integrated SAC site

b) VP Finance Budget Update – Shemer

- 1) Discussed needs to look for external funding
- 2) Proposed lounge improvements – coffee maker. To be discussed at a later meeting
- 3) Predeparture training is now a mandatory educational event, funding should come through Schulich
 - i. Motion to absorb 0-week surplus as revenue: Motioned by Ammara, seconded by Colin. Unanimously approved. Motion carried.
 - ii. Motion to alter budget spending proportion (as indicated in Appendix 4, Section C, number 5 of the Constitution). Motioned by Shemer, seconded by Ammara. Unanimously approved. Motion carried.
 - iii. Motion to pass budget as is: \$91,000.00 budget for Services, Club, and Portfolios. Motioned by Shemer, seconded by Mike V. Unanimously approved. Motion carried.
 - iv. Vote to prioritize funding requests as external funding is approved. Unanimously approved to prioritize the Hippo Innovator Grant first. A 9:8

vote prioritizes MedGames transportation subsidy followed by Interprofessional Event subsidy

4) BUDGET:

i. Sources of Funding

1. Opening Balance	\$10,192.55
2. Dean's Contribution	\$52,000.00
3. USC Contribution	\$ 4,200.00
4. Hippo Share of Sponsorship	\$ 6,000.00
5. Zavitz Lunch Fee	\$ 820.00
6. Surplus O-Week	\$ 7,522.00
7. Dean's Contribution to CFMS Calgary	\$ 9,857.70

a. TOTAL: \$ 90,592.25

ii. Identified Uses of Funding

1. Services	\$ 20,050.00
2. Clubs	\$ 37,406.00
3. Portfolios	\$ 22,053.00
4. CFMS AGM	\$ 10,515.00

a. TOTAL: \$ 90,674.00

DEFICIT: \$ 81.75

Breakdown of Services Expenditures

Orientation Week Expenses	\$ 7,500.00
1 st Year Class Council Transfer	\$ 200.00
3 rd Year Class Council Transfer	\$ 2,000.00
4 th Year Class Council Transfer	\$ 3,500.00
Bus Subsidy – OMSW	\$ 2,200.00
Cable – London (Paid directly by Dean's Office)	\$ 800.00
Web Hosting	\$ 850.00
Windsor Transportation	\$ 1,000.00
Annual OMSW Allocation	\$ 1,000.00
Annual Capital Spending Allocation	\$ 1,000.00
TOTAL	\$ 20,050.00

- 96 clubs, requested \$47,503.00
- Increase of clubs up to 96 from 68 in 2010-2011
- 8 Windsor only clubs, received \$1,820.00
- PIE Sponsorship numbers still unclear

c) Social Rep Update - Maria

- 1) Halloween Integration Weekend - To be held October 28, 29, and 30. Friday events included Haunted Forest Event (ran by USC) followed by movie night. Saturday is for individual class events. Saturday night – gathering at Mike V's, with bar event at the Barking Frog to follow. Cover is \$5 and tickets will be sold in advance. Will also

be selling candygrams, decorating the lounge, purchasing a cake, and having a pumpkin carving contest in the week prior.

d) VP External Update – David and Adam

- 1) OMSW Weekend – Went extremely well and they did not run a surplus this year. They will be running Innovator Grant at the provincial level using previous surplus, this will be organized by David and Adam, using Mike V's original model. Remaining surplus for weekend organization.
- 2) OMA Negotiations – sending survey to all medical students in Ontario. Very important for all students to fill out this survey! Ideas include 3rd and 4th year stipend, freezing rate of tuition increase, interest relief during residency (regardless of place of residency), standardized protection for medical students, limiting number of work hours for clerks, need based assessment of residency spots.
 - i. Motion to push OMSA to include IMG residency spots on survey. Motioned by Adam, seconded by Christine. Unanimously approved. Motion carried.

e) 2014 Class Update – Colin

- 1) Interprofessional Project – Preliminary idea to have a day long event, “Amazing Race” style around campus, involving medical students, dental students, occupational therapist, physical therapists, and nurses. The day will include lunch, a guest speaker, and/or evening social events.
 - i. May need financial contribution for lunch, estimating \$2500. Will look for sponsorships and/or costs by student
- 2) Clothing sale timing – 4th year clothing sale is traditionally in the winter (keeps getting pushed back due to CaRMS), 1st year clothing sale in the spring (also pushed earlier due to additional Discovery Week). Potential solutions – 1st and 4th years work together, better enforcement of timing. Will be discussed at a further meeting.
- 3) Windsor Weekend - planning is going well. New this year: Meet and Greet with Local Doctors, and Detroit Lions game on the Sunday.

f) 2015 Class Update – Erica

- 1) Peanut free zones - a 2015 student has a severe peanut allergy. There was a discussion of the complications of making classroom and/or VERC entirely peanut free. Will begin by raising awareness in first and second year classes, as well as for VERC users to improve safety for this student.

g) Tachycardia Update – Maeghan, Senior Producer

- 1) Tachycardia Budget – Looking at Windsor charity receiving some of the donations

Income

Show Tickets	\$ 26,500.00
DVD Sales	\$ 6,000.00
Fundraising – PIE	\$ 6,000.00
Fundraising – Pre Med Symposium	\$ 3,800.00
Tachy Afterparty	\$ 2,500.00
Program Ads/Sponsors	\$ 500.00
Donations	\$ 300.00

TOTAL: **\$ 45,600.00**

Expenses

DVD Contract	\$ 3,200.00
Althouse Rental	\$ 8,110.50
Technician	\$ 6,000.00
Front of House	\$ 250.00
Class Budgets	\$ 2,000.00
Thursday Bonus	\$ 400.00
Windsor Travel	\$ 1,600.00
Printing	\$ 2,500.00
Fundraising	\$ 50.00
Grand Ticket Sales	\$ 334.90
TOTAL:	\$ 24,445.40

PROFIT: **\$ 21,154.60**

~ Fundraising goal of \$20,000

- h) Community Relations Update – Adrienne and Adriana
 - 1) Club budget and club events – will help clubs keep on budget and stick to objectives
 - 2) Blood drive – only at 48% of yearly goal, working to promote this cause
 - 3) Upcoming Events – lunch to fundraise for United Way, and also running Trick-or-Eat

- i) Global Health Update – Ammara and Ben
 - 1) CFMS AGM –Transcending Borders – new conference will be opened up to all students with Global Health related research.
 - 2) Predeparture training – now mandatory for students going abroad. They are looking for a standardized manual for all students across Canada to use before and during travel.
 - 3) Global Health Open House – first year running this year, was well received. The Global Health Office has expanded dramatically – trying to expand relationships with students.
 - 4) Global Health Committee – Global health has not been well streamlined in the past, working on coordinating together with the various initiatives, and joining informative emails.
 - 5) Local Global Health Officers have been selected, looking to get Windsor representation
 - 6) Advocacy Days – World Women’s Day, World Aids Day

IV. New Business

- a. None

V. Closing Business

- a) Announcements
 - a. Newsletter items due Monday, October 24

- b. Portfolio updates – important to submit by deadline, from everyone, before next meeting
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- b) Adjournment –
 - i. Motion to adjourn: Motioned by Adam, seconded by Christine. Unanimously approved. Adjourned at 8:45 pm.